

City of Sumas
Short Subdivision Application

The following information or material is required with all short subdivision applications. If any of this information is missing or incomplete, processing of the application will not begin.

_____ Filing fee as established in Section 20.108.060 SMC.

_____ Complete application form.

_____ Seven copies of the short plat map. *The plat map must contain all information noted in Section 20.88.040 SMC.*

_____ Self-adhesive address labels preaddressed to the latest recorded real property owners within three hundred feet (300') of the property affected by the application, as shown by the records of the Whatcom County Assessor. If the owner of the affected property owns other land adjacent to the affected property, the address labels must include all neighboring owners within 300' of that adjacent property as well (see RCW 58.17.090(b)).

Applicant(s) name(s): _____

Single entity and address to which the City will mail all notices and determinations:

_____ Phone: _____ Fax: _____

Address of affected property: _____

Assessor's tax parcel number for affected property: _____

Legal description of affected property (attach separate page if necessary): _____

DECLARATION

I (we) the undersigned hereby declare under penalty of perjury that:

- a. the property affected by this application is exclusively owned by the applicant(s) or has been submitted with the consent of all owners of the affected property;
- b. the project permit application materials contain no known misrepresentation of fact or proposed action or design that, if completed, would result in a structure, improvement, lot or condition in violation of the Sumas Municipal Code; and
- c. the address labels submitted with the application are complete and accurate as of the date of application.

Signature of Applicant(s) _____

Date of submittal: _____

FOR OFFICE USE ONLY BELOW THIS LINE

Date of notice of completion to applicant (mailed): _____

Date of notice of application to public (mailed, published): _____

Date of close of comment period: _____

Date of administrator's decision: _____

Date of notice of decision to public (mailed, published): _____