APPLICATION AND AGREEMENT

FOR USE OF CITY FACILITIES

Individual/Group Making Request:_____Date:_____
Type of Meeting/Function:_____
Contact Person/Name:_____
Address:_____
Telephone Number:_____
Date(s) Desired:_____Time: From_____To_____

THE ABOVE APPLICATION FOR USE OF CITY FACILITIES IS APPROVED SUBJECT TO THE FOLLOWING REGULATIONS:

1. Payment of any service charge shall be made in advance unless prior arrangements have been made with the City Clerk's office. The fee schedule is as follows: City-Owned Building - $15.00 per hour with a maximum of $75.00 and a $50.00 refundable deposit; Rodeo Grounds - $40.00 per hour or $125.00 per day, whichever is less; Concession Stand - $75.00 per day with a $50.00 refundable deposit; and Ball Fields – please contact City Hall 988-5711 for ball field rates.

2. Any group or individuals using the facilities accept responsibility for any damage done to City property and shall reimburse the City for any such damages.

3. When no service charge is made, the group or individuals agree to clean the facilities and restore the equipment/furniture to its original arrangement.

4. Groups or individuals using City facilities agree to protect and to indemnify for costs, legal and other expenses to the City, its officers and agents from all claims, liabilities or suits related to or arising from acts or omissions of such groups or individuals in connection with the use of any such City facilities.

5. Appropriate liquor permits must be secured by the individual/group renting the facility if alcoholic beverages are served – this includes both public and private functions. (Banquet permits are available for private parties.)
   ALCOHOLIC BEVERAGES ARE PROHIBITED UNLESS APPROVED BY CITY COUNCIL!!

6. Individuals making application to rent a City facility must be an adult. If rental is for juvenile use, adequate adult supervision must be provided at all times during the function.

Rental Cost:_____

I hereby agree to abide by the above regulations and all other terms of this agreement.

By:_____
(Signature of authorized person)

For:_____
(Name of group or organization)

Approved by:_____
(Authorized City Official)