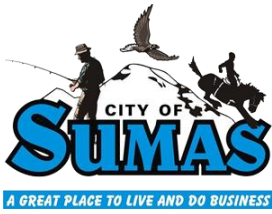


CITY OF SUMAS
Planning & Development
Shoreline Permit Procedure

Every development within the City limits of Sumas must obtain a Shoreline Use Permit. Applications may be obtained from the City Clerk at the City Hall. The City Council has established a non-refundable amount of **\$500.00** for the application. (Includes eight hours of staff time; additional billed actual).

The permit procedure is outlined below:

1. The individual obtains an application from the City Clerk's office and she will publish notification of that application in a local newspaper at least once a week for two weeks.
2. A period of 30 days must pass from the date of last public notification before the City Council can act on that application. Interested individuals may make comments in writing to the City Council concerning the project during this time period.
3. At any time after this 30-day waiting period the City Council may take action with a public hearing concerning the application. The City Council is the final authority for the City of Sumas concerning Shoreline Use Permits.
4. Within 5 working days from when the City Council takes action on a permit copies of that action are submitted to the Department and the State's Attorney General's Office.
5. At this time the applicant is notified of the action taken. If the permit is granted the applicant may not begin construction for at least 45 days.



CITY OF SUMAS
Planning & Development
**Shoreline Management Substantial Development
Permit Application**

TO THE APPLICANT; This is an application for a substantial development permit and is authorized by the Shoreline Management Act of 1971. It is suggested that you check with the appropriate local, state, or federal official to determine whether your project falls within any other permit systems, since a permit under the Shoreline Management Act will not excuse the applicant from compliance with and other local, state, or federal ordinances, regulations or statutes applicable to the project.

1. **Name of Applicant** _____

2. **Address (mailing)** _____

3. **Relation of applicant to property:**

____ Owner

____ Lessee

____ Other (specify) _____

4. **Name and address of owner, if other than applicant:** _____

5. **General location of proposed project (give street address if known)**

6. **Legal description of property:** _____

7. **Name of adjacent water area or wetlands:** _____

8. **Current use of the property with existing improvements:** _____

9. **Proposed use of property:** _____

Applicant Signature _____

Date _____