



Now Hiring:

Please see the City's website for full job descriptions

www.cityofsumas.com

- [Court/Utility Clerk – Full-Time](#)

Performs a variety of accounting and clerical duties in support of the City's Utility Department, Court, and other departments as needed. Responsible for providing customer service to the public.

- [Permit Tech/Project Mgmt Assistant – FT – Temporary](#)

(1-year temporary position with possible 1-year extension)

Supports the administration of the Public Works department in the areas of planning and permitting and assist with the administration of contracts, reports, tracking and similar duties for City projects.

- [Clerical Assistant – Part-Time - Temporary](#)

- (1-year temporary position with possible 1-year extension)

This position is tasked with completing a special project following the November 2021 flood disaster to sort, organize, identify, preserve, and destroy eligible public records per applicable local and state regulations for public records retention, archiving and destruction.