



Passport Application Information

By Appointment Only

Call (360) 988-5711 to schedule an appointment at Sumas City Hall

Applications must be filled out prior to your appointment.

Applications are available online at www.travel.state.gov, or at Sumas City Hall

NOTE: All persons applying for a passport must appear in person (even minor children)

Please have the following paperwork when you arrive:

- Completed application(s) – **Black Ink Only/no whiteout**
- Passport photo (available at Rite Aid or Walgreens)
- Evidence of U.S. Citizenship
 - Commonly used – an original or certified copy of U.S. birth certificate or naturalization certificate, or current or expired U.S. passport.
 - See www.travel.state.gov for complete list of accepted documents.
- Proof of Identity
 - Commonly used – U.S. driver's license
 - See www.travel.state.gov for complete list of accepted documents.
- Both parents must be present if applicant is UNDER 16 – parents MUST bring ID for themselves and the child's certified birth certificate.
- One parent must be present if applicant is age 16 or 17. Parent and applicant must bring ID for themselves and bring the applicants certified birth certificate.
- Check or money order made out to the U.S. Department of State (a separate check or money order for each application). See page 2, or visit www.travel.state.gov for fee amount.
- Execution fee payment of \$35 per application to City of Sumas. Can be paid with check, money order, cash, or card (additional fee for card).

NOTE: Valid passports must be included with new application submission

For full details and instructions, including unique circumstances, please go to www.travel.state.gov for rules and regulations, or call 1-877-487-2778

Sumas City Hall

433 Cherry Street, Sumas, WA 98295



UNITED STATES PASSPORT FEES

Payment Instructions: *The application fee is paid directly to the Department of State. **The Execution/Acceptance fee is paid directly to the acceptance facility. Two separate payments are required. (Effective 1/22/2023)

ADULT APPLICANTS (16 Years and Older) Please see [Apply in Person](#)

What are you applying for?	Use Form	Application Fee <small>*Paid to the U.S. Department of State</small>	Execution Fee (Acceptance Fee) <small>**Paid to the Acceptance Facility</small>
First-time Adult Passport Book	DS-11	\$130	\$35
First-time Adult Passport Card <small>Not valid for international air travel. Valid only for travel by land and by sea to Canada, Mexico, Bermuda, and the Caribbean.</small>	DS-11	\$30	\$35
First-time Adult Passport Book & Card	DS-11	\$160	\$35
Adult Passport Card <small>For applicants who currently have a valid passport book.</small>	DS-82	\$30	No Charge

ADULT RENEWALS Please see [Renew by Mail](#) or [Renew Online](#)

What are you renewing?	Use Form	Application Fee <small>*Paid to the U.S. Department of State</small>
Adult Passport Book	DS-82	\$130
Adult Passport Card <small>Not valid for international air travel. Valid only for travel by land and by sea to Canada, Mexico, Bermuda, and the Caribbean.</small>	DS-82	\$30
Adult Passport Book & Card	DS-82	\$160

ALL MINOR APPLICANTS (Under 16) Please see [Children Under 16](#)

What are you applying for?	Use Form	Application Fee <small>*Paid to the U.S. Department of State</small>	Execution Fee (Acceptance Fee) <small>**Paid to the Acceptance Facility</small>
Minor Passport Book	DS-11	\$100	\$35
Minor Passport Card <small>A passport card is valid only for travel by land and by sea to the following locations: Canada, Mexico, Bermuda, and the Caribbean.</small>	DS-11	\$15	\$35
Minor Passport Book & Card	DS-11	\$115	\$35

OPTIONAL FEES (Paid to the U.S. Department of State)

Expedite Fee	Paid per application, in addition to required fees. Provides faster processing than routine service. Please see Processing Times.	\$60
1-2 Day Delivery	Paid per application for 1-2 day delivery of an issued passport book from the Department of State to the customer. Only applies to mailing addresses within the United States. Not valid for passport cards.	\$19.53
File Search Fee	A file search is necessary when an applicant is unable to present evidence of U.S. citizenship or verification of a previously issued U.S. Passport or Consular Report of Birth Abroad. Applicant must submit Form DS-11 and a written request for a file search.	\$150

Submitting incorrect passport fees could delay the processing of your application. For more information regarding passport application fees, please visit travel.state.gov/passportfees or call 1-877-487-2778, TDD/TTY: 1-888-874-7793.

Updated January 2023