

## Sumas City Council Meeting

Sumas City Hall, 433 Cherry Street, Sumas, WA 98295

Monday, March 27, 2023, at 7:00 PM

---

### Minutes

#### PRESENT

Mayor Bruce Bosch  
Council Member Jesse Clawson  
Council Member Josh Clawson  
Council Member Richard Postma  
Council Member Bob Bromley

#### ABSENT

Council Member Todd Daniels

- 1. Opening Meeting - Pledge of Allegiance**
- 2. Review/Correct and/or Approve Minutes**

- a. March 13, 2023, Draft Minutes

Councilmember Jesse Clawson made a motion to approve March 13, 2023 Minutes, Councilmember Postma seconded; all were in favor the motion carried.

- 3. Citizen Input**

Whitney Jones, Cornerstone Dr and Jessica Dykstra, Easterbrook Rd from the Bull-a-Rama committee wanted to update and ask the council about the requirements for the event. They wanted to know if their vendors would be able to plug in the food trucks and if the lighting around the arena would be working in time for the event. Councilmember Jesse Clawson inquired if the lighting could be temporarily fixed until the new upgrade is completed. Sunny will check out the lighting situation to see what will need to be done to get them working. The parks committee will follow up on the Bull-a-Rama committee's request.

- a. Jason Heutink, Review Zoning of Property

Jason Heutink is requesting, if possible, to rezone the property on the south end of town, currently owned by the fire department, to mini warehouse zoning. Mr. Heutink is looking to see if the city has any interest in seeing a mini warehouse on this property before he goes through the rezoning process. A couple of councilmembers stated they would be interested in seeing Mr. Heutink proposal of a mini warehouse in this area.

- 4. New Business**

- a. MEMO - City Wellhead Generator Replacement & K Engineers, Inc - Design Services Agreement for City Wells Generator

Sunny Aulakh explained Patricia Mullett our LDR Manager had applied for grant funding to replace our wellhead generator; the grant from the Department of Commerce's Emergency Rapid Response Fund has been approved for \$40,000.00 to begin the design and engineering. The project will provide a new power service and the generator location will be raised up to reduce the chance of being flooded. The total cost for this project will be approximately \$500,000.00, for which we are seeking other funding. Jim Wright, the City Attorney recommended we use our own contract and attach their scope of work to it.

Councilmember Bromley made a motion to approve K Engineers, Inc for \$40,000.00 for the design and engineering, Councilmember Josh Clawson seconded; all were in favor of the motion carried.

- b. Welcome Basket Committee Funds Request

Michelle Quinn, City Clerk stated Teresa Josephson currently does the welcome baskets which are given to new residents that move into Sumas. Teresa is asking for \$225.00 to cover the cost of the baskets. Councilmember Josh Clawson made a motion to approve the Welcome Basket Committee's request for \$225.00, Councilmember Postma seconded; all were in favor of, the motion carried.

- c. Resolution No. 829 - Changing Credit Card Issuer

Jennifer Bell, Finance Director, is proposing Resolution No. 829 to change our banker for our city employee credit cards. We are currently with the US Bank. She is recommending switching to Peoples Bank, which will be a better fit. Councilmember Jesse Clawson made a motion to adopt Resolution No. 829 Changing Credit Card Issuer from US Bank to Peoples Bank. Councilmember Josh Clawson seconded; all were in favor the motion carried.

- d. Ordinance No. 1802, Amending 2023 Salary Step Schedule

Jennifer Bell Finance Director: Ordinance No. 1802 is changing the salary pay scale for the apprentice lineman position. The Dept of Labor & Industry Apprenticeship Program has changed their rules; the step increase will now be based on the hours completed versus the length of the time worked. Councilmember Josh Clawson made a motion to adopt Ordinance No. 1802, Amending 2023 Salary Step Schedule, Councilmember Postma seconded; all were in favor the motion carried.

- e. 2013 Sumas Municipal Court Collection Files

Michelle Quinn, City Clerk stated the 2013 Collection files are no longer collectable due to the age of the citations, she is requesting the write-off of \$71,657.68 in penalties. Councilmember Jesse Clawson made a motion to write-off the Sumas Municipal Court 2013 Collection Files for \$71,657.08, Councilmember Josh Clawson seconded the motion, all were in favor of, the motion carried.

**5. Staff Reports**

Public Works Director

Sunny Aulakh stated the new bleachers at the event center have been installed and is working on finding funding to finish phase two of the updates.

Councilmember Jesse Clawson asked if any maintenance has begun on the creeks and rivers. Sunny stated there are issues with the spotted frog which is holding up progress.

LD Recovery Manager

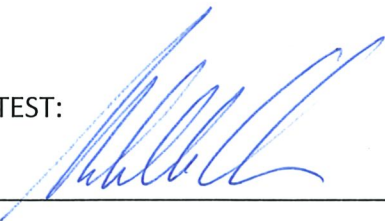
Patricia Mullett stated she had recently met with the NV School District and learned that Sumas Elementary is the fastest growing school in their district, meaning more people are moving back to Sumas. Also the CBGD Hud Grant is still in process, CBGD will be asking for an extension of one to two months to complete the action plan. Patricia stated the city has received a grant from Commerce Emergency Rapid Response for \$97,000.00 to go towards the police department drone, mobile command center and the city wellhead project. Also with that emergency rapid response funding the city will be receiving a sandbag machine which will fill about seventeen hundred bags an hour and we will also be receiving new sirens to alert city residents.

**6. Voucher Approvals**

The bills were presented for approval and payment. Check numbers 23337 thru 23360 in the amount of \$260,084.22; and EFT's in the amount \$118,487.31. Councilmember Postma made a motion to pay the bills, Councilmember Josh Clawson seconded; all were in favor of the motion carried.

**7. Adjournment**

Councilmember Bromley made a motion to adjourn the meeting, Councilmember Jesse Clawson seconded; all were in favor the motion carried.

ATTEST:  \_\_\_\_\_, City Clerk

 \_\_\_\_\_, Mayor