

CITY OF SUMAS Public Works Department Conditional Use Permit Application

The following information or material must accompany this conditional use permit application. If any of this information is missing or incomplete, processing of the application will not begin.

Filing fee of **\$500** -Includes eight hours of staff time; additional billed actual

Completed SEPA checklist (non-refundable fee of \$250 may apply for Review/ Determination)

**Fee Schedule established in Section 3.030.010 SMC

Complete answers to the 6 questions that are attached. If additional space is needed use a separate sheet of paper.

A map, drawn to scale, of the location of the proposed conditional use showing existing buildings, street(s) and property lines, as well as any proposed new structures, roads, parking areas, landscaping, or other improvements. If the map is larger than 11" X 17", submit 3 copies. The map must clearly outline the property included in the conditional use request and must state the area (sq. ft.) of the property.

Self-adhesive address labels preaddressed to the latest recorded real property owners within three hundred feet (300') of the property affected by the application, as shown by the records of the Whatcom County Assessor

Applicant(s) Name(s):	
Mailing Address:	
Phone Number:	
Address of Affected Pro	perty:
	mber for affected property:
Legal Description of affe	ected property:
Current use of property	:
Proposed conditional us	se of property (briefly describe):

Provide the following information:

*If more space is needed, please continue on a separate sheet of paper.

1. Describe how the conditional use will be harmonious and consistent with the general and specific objectives of the Sumas Comprehensive Plan.

2. Describe how the use will be designed, and operated so as to be compatible with the character of the neighborhood. For new construction, provide elevations and a site plan, drawn to scale.

3. Describe in detail the impact of the use upon public facilities, including streets (e.g. number of trips generated by employees and customers, size and type of vehicles), water system (water used per month), sewer systems, storm drainage system (amount of impervious surface, police and fire services, refuse disposal service, school system.

4. Describe hours of operation; number of employees; type of product service rendered; processes, activities, materials, chemicals, equipment, and conditions of operation.

5. Describe associated noise, fumes, glare, dust, odor, smoke, mechanical vibration, and radio or television interference.

6. If applicable describe how natural, scenic, or historic features will be maintained and protected from destruction, loss, or damages.

DECLARATION:

I (we) the undersigned hereby declare under penalty of perjury that:

- a. The property affected by this application is exclusively owned by the applicant(s) or has been submitted with the consent of all owners of the affected property;
- b. The project permit application materials contain no known misrepresentation of fact or proposed action or design that, if completed would result in a structure, improvement, lot or condition in violation of the Sumas Municipal Code; and

Signature of Applicant(s):		
	FOR OFFICE USE ONLY BELOW THIS LINE	
Date of Notice of Completion t	o Applicant (mailed):	
Date of Notice of Application to the Public (mailed, published):		
Date of Close of Comment Period:		
Date of Administrator's Decision:		
Date of Notice of Decision to Public (mailed, published):		